

IC 11-11

ARTICLE 11. CORRECTIONAL STANDARDS AND PROCEDURES

IC 11-11-1

Chapter 1. Grievance Procedure

IC 11-11-1-1

"Administrative act" defined

Sec. 1. As used in this chapter, "administrative act" means an action, decision, directive, omission, policy, practice, procedure, or rule of the department or one (1) of its employees.

As added by Acts 1979, P.L.120, SEC.4.

IC 11-11-1-2

Submission of grievances; minimum requirements

Sec. 2. The commissioner shall implement a departmental procedure in which a committed person may submit grievances arising out of the administrative acts of the department that affect that person. Although the procedure should encourage flexibility and informality in the resolution of grievances, it must be consistent with the following minimum requirements:

- (1) A committed person shall be informed of the grievance procedure as part of his orientation.
- (2) The department must periodically communicate to a committed person the rules and policies affecting him.
- (3) The department shall keep the person reasonably informed as to the status and ultimate disposition of his grievance.
- (4) The department may not undertake any act or practice that would discipline a person for, or otherwise discourage or limit him from, utilizing the grievance procedure.

As added by Acts 1979, P.L.120, SEC.4.

IC 11-11-1-3

Utilization of committed persons in grievance procedure

Sec. 3. The procedure established under section 2 of this chapter may provide for the utilization of committed persons in the grievance procedure.

As added by Acts 1979, P.L.120, SEC.4.

IC 11-11-1-4

Procedure

Sec. 4. For purposes of IC 4-22-2, the term "procedure" as used in this section relates solely to internal policy and procedure not having the force of law.

As added by Acts 1979, P.L.120, SEC.4.